



BOARD OF DIRECTORS SPECIAL MEETING

Join Zoom Meeting: <https://us02web.zoom.us/j/6558477810?pwd=UkVpSHU3dWtGSUZZeXJxemlyM3FKQT09>

Meeting ID: 655 847 7810 Passcode: 6784101

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Final Agenda

Aug 14, 2025

**all agenda items are potential action items*

1. Call meeting to order 12:00 p.m. (noon)
2. Visitors (if any)
3. Public Comment
4. Consent Items:
 - a. Approve August 14, 2025 Board Meeting AGENDA
 - b. Review/Approve July 17, 2025 Regular Board Meeting MINUTES
 - c. Review/Approve Aug 11, 2025 Special Board Meeting MINUTES
 - d. Payroll for June 2025 - **\$139,622.19**
5. Regular Bills for June 2025 - **\$146,847.76**
6. Budget Report & Reserves
7. Resolution 2025-12 Payroll Overpayment Correction
8. Resolution 2025-13 Election for Debt Service – Main Canal Replacement
9. Resolution 2025-14 Main Canal Capacity Restriction – Risk Mitigation
10. Approve amending Jacobs TO21 - post-fire emergency mitigation – debris fences (2)
11. Approve Limited Notice to Proceed – Jacobs Engineering: Surveyor, Geotechnical Boring, Permitting
12. FEMA Hazard Mitigation Plan
13. HR/Safety report: Mandy Burkett
 - a. HR
 - b. Safety
14. O&M/Projects Report: Brian Boyd/Josh Akehurst
 - (O&M) Brian
 - a. Maintenance Activities
 - b. Main Canal
 - c. Hydros
 - d. Off-season Planning
 - e. Vehicles & Equipment
 - (Projects) Josh
 - f. Point & Pay – (online bill-pay)
 - g. Chetu – (electronic work orders and timecards)
 - h. Rubicon – Canal Flow Stations
 - i. Headgates - Automation
15. CLA Report: Nancy Twineham
 - a. Assistant Treasurer position – PD updated, salary recommendation, interview assist

- b. Vision Financial SW Transition
- c. District Processes and Segregation of Duties

16. Jacobs Engineering Report: Todd Hunziker

- i. Jacobs RFW/SOQ Interview follow up
- ii. Debris Fences
- iii. Funding Spreadsheet
- iv. Surveyor (HLA) and Geotechnical Boring (Western States – outside, Salisbury – inside)

17. Manager Report: Travis Okelberry

- a. River Ops, TWSA Forecast, SOAC Report:
 - 2025 Water Year – Very Mild
 - Proration dropped from 42 to 40% on 8-8-25
 - Water in storage at the 5 reservoirs is the lowest on record since 1971
 - Carryover for 2026 water year could be lowest on record
- b. Retreat FIRE
 - i. Emergency Response Planning
 - ii. TPC Invoices
 - iii. Organization of Contracts & Financials
- c. Main Canal Replacement Project
 - i. Funding Update
 - Support letters: DNR, Yakima County
 - ii. Engineering Services – Contract Negotiations
 - iii. Next Steps - Public Outreach, Election to Approve Debt
- d. Reclamation, Acting Regional Director (Rolland Springer) Canal Tour - Sept 11
- e. Approve NWRA 2025 Annual Conference Nov 5-7 (Tucson, AZ) - DM and Board Members
- f. Set End of Season Date

18. Executive Session: To discuss Real Estate matters in accordance with [42.30.110\(1\)\(b\)](#), and Litigation or Potential Litigation in accordance with [RCW 42.30.110\(1\)\(i\)](#)

19. Other

20. Adjourn Meeting