MINUTES
REGULAR BOARD MEETING – SEPTEMBER 10, 2026
BOARD OF DIRECTORS
YAKIMA-TIETON IRRIGATION DISTRICT

The Board meeting was called to order by President Smith at approximately at 12:00 p.m. Present were Directors, Chuck Turner, Jason Bolin, Andy Judd, Secretary-Manager Travis Okelberry, Administrative Assistant Caroline Risley, Assistant Manager Brian Boyd, Assistant Treasurer Sujei Palmer, Norman Semanko of Parsons Behle & Latimer.

Attending via zoom: Director Randy Adams, Brittany Hughes with Jacobs, Ben Miller with Reclamation, and visitor Michael Miller.

A motion was made by Director Turner, seconded by Director Bolin and passed, to approve the following consent items:

a. Approve September 10, 2026, Board Meeting Agenda
b. Review/Approve August 13, 2026, Regular Board Meeting Minutes
c. Review/Approve August 20, 2026, Special Board Meeting Minutes
d. Payroll for August 2026 - $130,408.52

A motion was made by Director Turner, seconded by Director Bolin and passed, to approve the August 2026 Check Register Report, including authorization of claims totaling $147,148.36 and ratification of previously authorized payments reflected therein.

Budget Report

The district had a bond mature on August 31, 2026, for $1,000,000. It was originally a 1-year investment and had an interest rate of 3.60%. The funds were reinvested into a 2-year bond at 4.20% interest rate, to continue the 6-month maturity ladder in the portfolio. We are on track to come under budget again as we deferred some projects.It was mentioned that office staff evaluations are pending, and recommendations for pay raises will be proposed soon.

Yakima -Tieton Irrigation District 3-year Audit is being scheduled. Starting in September.

Emergency Project Updates

It was mentioned that the previously authorized emergency Milepost (MP) 9.1 repairs, canal cover, MP 7.2 CMP replacement, MP 0.8, and 2.4 stabilization, and related services are all in accordance with YTID Emergency Resolution 2026-3. No additional board action was requested.

It was presented to the board and asked for approval for the lower canal polymer concrete leak mitigation project. The Bureau of Reclamation recently identified significant leakage within approximately 2-mile reach of the lower canal. Staff recommend procuring a local concrete contractor to install approximately 1,000 linear feet of thin polymer concrete overlay at targeted locations to reduce seepage. The cost at this time was unknown and the estimate is expected back on September 21, 2026. After discussion, it was the board's decision to discuss this further when more details were available and tabled at this time. It was decided a special board meeting would be held on September 24, 2026, to discuss further.

It was requested to approve Milepost 9.1 Global Rock Works Change orders that resulted in additional costs.

Manager Okelberry and Brittany Hughes from Jacob's Engineering both presented the explanations of the additional costs were a result of the fire precaution level (NFPL) being raised from a level 3 to level 4 causing unforeseen shutdowns and schedule interruptions outside the control of YTID and the contractor. Also requiring additional helicopter flights.

A motion was made by Director Bolin, seconded by Director Turner and passed to approve the Milepost 9.1 Global Rock Works change orders associated with increased fire restrictions and additional helicopter requirements, in a total amount not to exceed $57,800.00, and authorized the Manager Okelberry to execute the change orders.

Manager Okelberry requested the board approve Jacob's Engineering Task Order 3 for the Emergency Rock Wall Repairs. It was conveyed that Milepost 0.8 and Milepost 2.4 projects need to move immediately and that this needs to be approved to keep Reclamation coordination and the square flume discussions moving forward.

A motion was made Director Judd, seconded by Director Bolin and passed to approve Jacob's task order 3, including work associated with milepost 0.8, milepost 2.4, project management, and square flume evaluation and coordination activities, in an amount of and not to exceed $697,295.00, and to authorize the Manager Okelberry to execute the task order.

Staff shall return to the board with recommendations regarding the preferred delivery method for any future square flume design and construction activities following legal review.

Working on contractor procurement for installation of the canal cover. The cover has already been previously approved by the board, so no further action is needed at this time.

Working on contractor procurement for the milepost 7.3 corrugated metal pipe, previously authorized by the board up to $350,000 for materials. Only one bid was received from Contech for $158,613.00. Bids for installation are expected next Friday pursuant to Resolution 2026-3. The bids and specs were also sent to legal counsel for review.

Set End of 2026 Irrigation Season Date

It was discussed due to the amount of winter work in the canal and that the apple harvest is excessively early this year it is recommended that the date for end of 2026 irrigation season would be October 7, 2026.

A motion was made by Director Turner, seconded by Director Bolin and passed that the end of 2026 season date would be October 7, 2026.

A motion was made by Director Bolin, seconded by Director Judd and passed to approve Manager Okelberry to attend Infrastructure Assistance Coordinating Council Conference in Wenatchee October 20-22, 2026. Tech Team was approved and scheduled to assist with funding discussions.

A motion was made by Director Bolin, seconded by Director Turner and passed to approve Manager Okelberry and Board Members to attend the National Water Resources Association annual conference in San Diego, CA on November 3-5, 2026.

A meeting with Reclamation Acting Commissioner Bettencourt has been requested and confirmed. Manager Okelberry and President Smith planning to attend. Director Adams undecided.

A motion was made by Director Bolin, seconded by Director Turner and passed to approve Manager Okelberry and Board Members to attend the annual Family Farm Alliance in Reno, NV on Oct 29-30,

2026.

It was later amended and approved to allow Assistant Manager Boyd to go in place of Manager Okelberry if needed due to the short turnaround between conferences.

Board of Election Information

Director Smith and Director Judd are both up for re-election, with Director Judd having his Declaration of candidacy turned in at beginning of the meeting today. It was also explained that pursuant to RCW 87.03.081, Director Adams, recently appointed to fill Director Keller's position, will have to run this term as well and it will be for the remainder of Director Keller's term ending in 2027.

Yakima-Tieton Irrigation District Cattle Grazing Lease

It was discussed by the board that they would like to make this lease a 5-year lease. Norman Semanko of Parsons Behle & Latimer reviewed the documents and stated that this agreement is terminable with 90-day notice and that it can be made for 5 years.

A motion was made by Director Bolin, seconded by Director Judd, with Director Turner abstaining from the vote, and passed to adopt resolution No. 2026-4 approving and authorizing execution of the 2026 Cattle Grazing Lease Agreement with Ryan Williams as amended moving to adopt as amended 1A property for the period of 5 years, ending December 31, 2030 with the rental rate to be $3500 flat for the remainder of this year and $5,000 for the remaining years.

Office Manager Report: Mandy Burkett (not present) - Assistant Manager Boyd gave report

The new Assistant Treasurer Sujei Palmer started on September 1, 2026, and was introduced to the board. The maintenance position has been filled. There were 102 applications submitted, 8 were interviewed. The person selected has a background in maintenance. He starts on September 16, 2026.

The annual fire inspection went well overall. There were a couple minor issues found such as an outlet cover and not having a hood over the range stove. These items are in the process of being taken care of.

Operations & Maintenance Report: Brian Boyd

Emergency Repairs- there are a couple small leaks. One leak is out by Hambleton station. There were some issues because of city adding sidewalks recently by 88th ave.

Canal Report- Junior is finding leaks and patching them as he can. He is also marking areas for off season that need to be addressed.

Operations Report- Water was running at 225 CFS. It is currently at 150 CFS and impacts from the early harvest are noticeable.

Off Season Planning- preparing for hydro pump station repairs and leak repairs. The lowest bid for a new variable frequency drive for the Hambilton pump station was $11,000.

A motion was made by Director Bolin, seconded by Director Turner and passed to approve the purchase of the Variable Frequency Drive.

Manager Report: Travis Okelberry

Total Water Supply Available (TWSA)/ River Operations-

Proration increased from 58% to 60%, and the likelihood of senior water delivered in October was forecasted between 90-100%. USBR Yakima Field Office contacted the District to inquire about water needed for October. Manager Okelberry provided a range between 3,500 – 4,000AF. With end of season happening October 7, 2026, and the early harvest, O&M Manager Boyd will verify calculations and determine the amount needed.

Manager Okelberry attended a meeting with the West Yakima Valley Water Coalition. He stated the meeting was

well attended.

Main Canal Update:

Manager Okelberry shared ongoing discussions with the project team from USBR. As shared previously, the Pipelining Project has not been determined an emergency and is not authorized under EXM. The Emergency Repairs identified through USBR Technical Service Center (TSC) Trip Reports 1 & 2 are the top priorities currently. It is also a priority with the District to provide the confidence needed to remove the 90% main canal flow capacity restriction in 2027.

The Districts TSC Trip No.1 Report Response was submitted on to USBR on September 2, 2026. There are additional projects the District believe should qualify as emergency repairs and have requested the engineering disposition of all items be completed.

Value planning will be scheduled following execution of a repayment agreement between the District and USBR.

Jacob's Engineering Report: Brittany Hughes

Brittany updated the Board on progress of Task Orders 1, 2, 3, and 21 and answered questions for the Board. Topics discussed included: MP 9.1 pier footings repair, new canal covers, MP 1.4 restoration work, MP 3.8 pipe bridge, MP 7.3 CMP and other support around grants and meetings with USBR and others.

At approximately 2:00 p.m., President Smith declared that the Board would go into Executive session in accordance with RCW 42.30.110 (i) and RCW 42.30.110 (iii), to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation, and legal risks of proposed actions or current practices, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The duration of this executive session would be approximately 20 minutes until 2:20 p.m. The meeting was extended via public announcement for 10 minutes to 2:30 p.m. At approximately 2:30 p.m., the executive session ended.

It was requested and approved to hold a Special Board Meeting on September 24, 2026. The Board would also like to tour all facilities for Yakima -Tieton Irrigation District sometime in October.

There being no further business, the meeting was adjourned at approximately 2:34 p.m. by President Smith.

RON SMITH, PRESIDENT

TRAVIS OKELBERRY, SECRETARY-MANAGER

YAKIMA-TIETON IRRIGATION DISTRICT
SEPTEMBER 2026

Vendor Check No. 4980 - 5024 and 5044, Payroll Check No. 4961 - 4979, 5025 - 5043

PREVIOUSLY AUTHORIZED AND DISBURSED (SUBJECT TO BOARD REVIEW AND RATIFICATION)

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT	Invoices Paid
4992	JACOBS ENGINEERING GROUP INC	TO 1 (Upper Canal Design -PM), TO 21 (Retreat Fire), TO 2 (Pilot Project)	$ 125,872.70	3
		SUBTOTAL PREVIOUSLY AUTHORIZED/ END OF MONTH BILLS:	**$ 125,872.70**	

REGULAR BILLS

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT	Invoices Paid
4980	H.D. FOWLER COMPANY INC	SHOP STOCK - INVENTORY	$ 7,410.63	1
4981	Christensen, Inc	FUEL	$ 4,221.36	1
4982	BENTON RURAL ELECTRIC ASSN.	POWER - HEADGATES	$ 40.99	1
4983	CINTAS CORPORATION	FACILITIES SERVICES	$ 90.68	1
4984	LABORERS LOCAL #348	UNION DUES	$ 928.00	1
4987	QUILL CORPORATION	OFFICE SUPPLIES	$ 285.28	1
4988	WHOLESALE NETWORK, LLC	OFFICE INTERNET	$ 550.00	1
4989	centurylink	PHONE AT HEADGATES 7-1-26 thru 8-1-26	$ 98.75	1
4990	RANDY LANDERS	CDL REIMBURSEMENT	$ 125.00	1
4991	CITIES INSURANCE ASSOCIATION	2026 FORD RANGER & EQUIPMENT VEHICLE INSURANCE	$ 928.24	1
4993	E R BALANCING SERVICE INC	PUMPSTATION REPAIRS	$ 2,382.60	1
4995	NC MACHINERY - HARNISH LOCKBOX	EQUIPMENT RENTAL	$ 382.49	1
4996	AKLAND PUMP & IRRIGATION	SHOP STOCK FOR PIPE& SPRINKLERS	$ 457.71	1
4997	FOOTHILLS IRRIGATION	PVC PIPE FOR OVERSHOT AT CANAL	$ 538.51	1
4998	NC MACHINERY - HARNISH LOCKBOX	EXCAVATOR EQUIPMENT RENTAL	$ 346.21	1
4999	PACIFIC POWER	POWER BILLS - OLSEN PS & CATHODICS & AIR VENTS	$ 11,246.16	1
5000	The Pump Company	NEW PUMP CONTROLLER FOR HYDRO	$ 2,434.50	1
5001	UPPER VALLEY TIRE CENTER	REPLACEMENT TIRE FOR DUMP TRUCK	$ 487.45	1
5002	Christensen, Inc	FUEL	$ 4,343.72	1
5003	PAPE KENWORTH NORTHWEST	WATER PUMP	$ 733.56	1
5004	CASCADE INDUSTRIAL & HYDRAULIC	TESTING WATER PRESSURE	$ 38.70	1
5005	STEINS HARDWARE	TURNOUT REPAIRS	$ 19.36	1
5006	BENTON RURAL ELECTRIC ASSN.	POWER - HEADGATES	$ 10.00	1
5007	SANGER LAW, P.C.	LEGAL SERVICE - R.E.C.	$ 700.00	1
5008	CONTROL SYSTEMS NW, LLC	HEADGATES FLOW LEVEL UPGRADE	$ 3,226.92	1
5009	PRICE FORD	BLOWER MOTOR TRUCK 7	$ 51.85	1
5010	RH2 ENGINEERING,INC	COWICHE HYDRO UPGRADE TO RCV	$ 243.18	1
5011	CINTAS CORPORATION	FACILITIES SERVICES	$ 90.68	1
5012	CNA SURETY	INSURANCE BOND - WA STREET EXACATION FOR CITY OF YAKIMA	$ 175.00	1
5013	HBQ, INC.	PIPELINE & TURNOUT REPAIRS	$ 473.22	1
5014	YAKIMA CLEAN TEAM LLC	FACILITIES SERVICES	$ 585.00	1
5015	FOOTHILLS IRRIGATION	REPAIR PARTS FOR LEAK OFF COTTONWOOD RD	$ 1.78	1
5016	Parsons Behle & Latimer	LEGAL SERVICE	$ 5,595.66	1
5017	CBS Reporting Inc.	CREDIT REPORT FOR NEW HIRE	$ 35.84	1
5018	CHETU INC.	AUGUST CONSULTING & SW Development FEES	$ 4,968.00	1
5019	H.D. FOWLER COMPANY INC	PIPELINE REPAIR SHOP STOCK & ADAPTER	$ 4,661.30	2
5020	XEROX CORPORATION	LEASE PAYMENT	$ 173.47	1
5021	YAKIMA WASTE SYSTEMS INC	GARBAGE SERVICES	$ 133.55	1
5022	OXARC, INC	CYLINDAR RENTAL	$ 97.44	1
5023	MENKE, JACKSON & BEYERS	DELINQUENT CASES	$ 5,919.66	1
5024	YAKIMA COUNTY GIS	GIS SUBSCRIPTION	$ 100.00	1
5044	VALLEY TITLE OF YAKIMA	WATER DEED - transfer	$ 379.05	1
				43
		SUBTOTAL REGULAR BILLS:	**$ 65,711.50**	

ELECTRONIC FUND TRANSFERS (EFT)

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT
EFT	US TREASURY	PAYDATE 09.02.26 FED/SS/MED	$ 16,654.64
EFT	AFLAC	AFLAC	$ 552.06
EFT	NORTHWEST LABORERS	HEALTH INSURANCE	$ 25,935.00
EFT	WA DEPT OF RETIREMENT	ROTH DEFERRED COMP 09.04.26 PAYDATE	$ 645.50
EFT	WA DEPT OF RETIREMENT	PERS 09.04.26	$ 14,121.64
EFT	PITNEY BOWES	POSTAGE FOR OFFICE MAIL	$ 500.00
EFT	US BANK	SERVICE CHARGE	$ 94.35
EFT	US TREASURY	PAYDATE 9.17.26 FED/SS/MED	$ 17,542.57
EFT	WA DEPT OF RETIREMENT	DEFERRED COMP	$ 705.50
EFT	WA DEPT OF LABOR & INDUSTRIES	LABOR & INDUSTRIES INSURANCE	$ 15.00
EFT	US BANK	CREDIT CARD	$ 2,909.67
		SUBTOTAL EFT:	**$ 79,675.93**
		TOTAL REGULAR BILLS & EFTs:	**$ 145,387.43**

TOTAL BILL AMOUNT FOR MONTH:	**$ 271,260.13**
LESS: PREVIOUSLY AUTHORIZED SPECIAL BILLS	**$ 145,387.43**
TOTAL REGULAR BILLS & EFTs FOR APPROVAL:	**$ 125,872.70**