MINUTES
SPECIAL BOARD MEETING – DECEMBER 18, 2025
BOARD OF DIRECTORS
YAKIMA-TIETON IRRIGATION DISTRICT

The Board meeting was called to order by President Smith at approximately at 10:05 p.m. Present were Directors Jim Milton, Dan Keller, Jason Bolin (entered the meeting at approx. 10:45), Andy Judd, Secretary-Manager Travis Okelberry, Assistant Manager Brian Boyd, Project Coordinator Josh Akehurst, Administrative Assistant Laurie Beth Hood, Todd Hunziker of Jacobs and via zoom, the following were present: Norman Semanko of Parsons Behle & Latimer, Brittany Hughes of Jacobs & Chuck Turner.

There were no visitors attending.

The Manager and Board members recognized Jim Milton for his 19 years of dedicated service and many contributions as a YTID Director. The Board presented Jim with a plaque in commemoration and retired Secretary Manager Rick Dieker also submitted a letter of recognition as well.

A motion was made by Director Keller, seconded by Director Judd and passed, to approve the December 18, 2025 Board Meeting Agenda.

After canvassing the remaining absentee ballots, a motion was made by Director Keller, seconded by Director Judd and passed, to certify the election naming Chuck Turner as the new Director. Mr. Turner's three-year term will begin on the first Tuesday in January 2026.

O & M Projects report: Brian Boyd/Josh Akehurst:

a. The crew has been up on the canal cleaning up boulders and debris caused by recent atmospheric river events. Flooding from burned watersheds above canal unprecedented. Water leaking into the canal from under seepage and impounding behind, traveling subsurface.
b. A.L.C. is finished with the debris barrier construction.

A motion was made by Director Milton, seconded by Director Keller and passed, to approve up to 20K to repair the access road behind Trout Lodge.

Jacobs Engineering Report: Todd Hunziker

a. Task Order 21 update: Debris Barrier construction has been completed at MP 0.8 and MP 1.4, as was previously reported on by Josh Akehurst.
b. Task Order 1, canal design update: Surveying and the geo-tech borings are complete, which will enable Jacobs to have a full 30% constructible design completed by May 2026, which will be necessary to initiate NEPA. (Jacobs is nearing 30% for Reach 1 only).

Manager Report with Travis Okelberry: Discussion regarding the main canal project

1. The Manager gave an update on the Main canal project, to include current conditions. The canal replacement project would consist of two phases: Plan A
    a. Phase 1 – the lower canal tunnel ($150M)
        a. Low maintenance
        b. 345 cfs with a 100+ life span
        c. 3 years permitting and 3 years construction, at a minimum
        d. Status: 20% of the design is finished and no environmental work has been completed to date.
    b. Phase 2 – Upper Canal Box Culverts ($90M)
        a. Fully enclosed, climate resilient
        b. 345 cfs with an 80-year life span
        c. 1 to 2 years permitting with 4 to 5 years construction, at a minimum.
        d. Status: 30% design in progress, environmental work begins spring of 2026.
    c. Potential EXM/OBBB funding was discussed for these options.

2. Plan B: Tradeoffs in performance, life expectancy, capacity and cost:
    a. Option B1: Box culvert upper canal OR tunnel lower canal – not both
    b. Option B2: Rehab upper AND lower canal with steel pipe lining
3. Plan C is a low-cost solution
    a. Geopolymer lining near invert of canal
    b. Life Seal or Aqualastic to seal joints above geopolymer
    c. Service life limitations (20 year) compounds maintenance challenges. Not recommended.
4. Discussed expanding the existing upper canal preliminary design to include all 4 reaches
5. Possibly begin engineering and permitting work on the tunnel?
6. It was the consensus of the Board to wait until the January 2026 Board meeting to determine whether YTID will direct Jacob's to continue work or not on the full 30% constructable design. Waiting until then will enable the Manager to determine what funding amounts will be available to YTID before moving forward.
7. The Manager provided scenarios on the impact $80 million debt service would have on future assessments and compared those rates to other water districts.

At approximately 12:10 p.m., a recess of 15 minutes was taken for lunch break.

At approximately 12:25 p.m., President Smith declared that the Board would go into Executive session in accordance with RCW 42.30.110 (i) and RCW 42.30.110 (iii), to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation, and legal risks of proposed actions or current practices, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, and Real Estate matters in accordance with 42.30.110 (1)(b). The duration of this executive session would be approximately 35 minutes and would be concluded or extended, via public announcement, at 1:00 p.m. At approximately 1:00 p.m., the executive session was extended an additional 20 minutes to 1:20 p.m. At approximately 1:20 p.m., the executive session ended.

Todd Hunziker left the Board meeting at approximately 12:25 p.m.

The board discussed the ability for YTID customers to pay assessments for the coming year before the year end. After some discussion it was determined by the Board that the Manager investigate the ability to implement this policy as soon as possible.

There being no further business, the meeting was adjourned at approximately 1:35 p.m. by President Smith.

RON SMITH, PRESIDENT

TRAVIS OKELBERRY, SECRETARY-MANAGER

YAKIMA-TIETON IRRIGATION DISTRICT
DECEMBER 2025

Check No. 14106 - 14155 & EFT No. 7000287 - 7000293

PREVIOUSLY AUTHORIZED/ END OF MONTH BILLS

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT
14109	NORTH WIND AVIATION LLC	HELICOPTER CONTRACT	$ 18,360.00
14117	CH2M HILL, INC	ENGINEERING SERVICES	$ 51,823.87
14129	HLA ENGINEERING, INC	NEW CONSTRUCTION	$ 71,254.55
14135	MENKE, JACKSON & BEYERS	LEGAL FEES	$ 10,480.88
14138	PACIFIC POWER	POWER	$ 51,416.52
14145	SIEMENS & ASSOCIATES	ENGINEERING SERVICES	$ 40,935.00
WIRE		PURCHASE OF LAND	$ 726,116.48
		SUBTOTAL PREVIOUSLY AUTHORIZED/ END OF MONTH BILLS:	**$ 970,387.30**

REGULAR BILLS

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT
0014105	RON SMITH	WSWRA REIMB 12/3-5/25	$ 884.36
0014106	AT&T MOBILITY	COMMUNICATIONS	$ 59.12
0014107	EMPLOYMENT SECURITY DEPARTMENT	2025 Q4	$ 1,561.00
0014108	SHANE HAMPTON	CDL REST PNW	$ 175.00
0014110	PARSONS BEHLE & LATIMER	LEGAL FEES	$ 775.50
0014111	ACE/ROY'S HARDWARE	FOR CHAINSAW	$ 265.01
0014112	CENTURYLINK	PHONES	$ 283.01
0014113	CENTURY LINK	PHONES 62080234	$ 1,216.84
0014114	CENTRAL VALLEY SOFTWARE	2026 AGREEMENT	$ 3,000.00
0014115	CHETU INC.	DECEMBER 2025	$ 5,400.00
0014116	Christensen, Inc	FUEL	$ 3,184.81
0014118	CINTAS CORPORATION #605	FACILITIES SERVICES	$ 178.17
0014119	CLIFTON LARSON ALLEN, LLP	ACCOUNTING SERVICES	$ 6,888.00
0014120	COMPU-TECH, INC	DEC MISC & MONTHLY FEE	$ 1,728.00
0014121	CONTROL SYSTEMS NW, LLC	WORK ON HYDRO COMPUTER	$ 466.38
0014122	D&D MOTOR PUMP MACHINE INC	PUMP REPAIR	$ 3,352.39
0014123 - VOID	DEPARTMENT OF ECOLOGY	FERC PRJC FEE COWICHE	$ 342.51
0014124	FIAMO OCCUATIONAL MEDICINE	CDL CONSORTIUM	$ 125.00
0014125	H.D. FOWLER COMPANY INC	SHOP STOCK	$ 1,000.04
0014126	KELSEY GREEN	MAIN CANAL	$ 2,173.75
0014127	HALVERSON NORTHWEST LAW GROUP	LEGAL FEES	$ 7,967.50
0014128	HORIZON DISTRIBUTION, INC	FINANCE CHARGE	$ 20.80
0014130	INLAND PIPE	SHOP STOCK	$ 1,600.80
0014131	THE JANITOR'S CLOSET	FACILITIES	$ 59.65
0014132	DAN KELLER	WSWRA ADMIN CONF	$ 1,098.18
0014133	KGS NORTHWEST LLC	VALVES FOR REPAIR	$ 6,348.99
0014134	LABORERS LOCAL #348	DECEMBER 2025 CREW	$ 928.00
0014136	JIM MILTON	WSRA ADMIN CONF	$ 1,027.81
0014137	OXARC, INC	CYLINDER RENTAL	$ 153.01
0014139	PARSEC COMPUTER CORPORATION	IT MONTHLY SERVICE CHARGE	$ 1,704.19
0014140	PITNEY BOWES	MACHINE LEASE	$ 355.83
0014141	THE PRINT GUYS	ASSESMENT INSERTS	$ 1,545.61
0014142	QUILL CORPORATION	OFFICE SUPPLIES	$ 162.10
0014143	SANGER LAW, P.C.	REC LEGAL	$ 500.00
0014144	JLA SUPPLY, INC.	CANAL PATCH	$ 383.49
0014146	U. S. CELLULAR	COMMUNICATIONS	$ 1,262.85
0014147	VERIZON	COMMUNICATIONS	$ 643.22
0014148	VISION MUNICIPAL SOLUTIONS LLC	IT DATA & EQUIPMENT	$ 483.71
0014149	WEAVER DISTRIBUTING	MARKING PAINT	$ 203.56
0014150	XEROX CORPORATION	LEASES COPIER	$ 183.06
0014151	YAKIMA CLEAN TEAM LLC	DEC CLEANING SERVICES	$ 585.00
0014152	YAKIMA COUNTY GIS	GIS NOVEMBER 2025	$ 190.00
0014153	YAKIMA COUNTY AUDITOR	RECORDING FEE	$ 307.50
0014154	YAKIMA-HERALD REPUBLIC	PUBLICATION	$ 82.80
0014155	YAKIMA WASTE SYSTEMS,INC	DECEMBER GARBAGE SERVICES	$ 132.24
		SUBTOTAL REGULAR BILLS:	**$ 60,988.79**

ELECTRONIC FUND TRANSFERS (EFT)

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT
7000287	AFLAC	DECEMBER PREMIUMS	$ 552.06
7000288	DEPART OF RETIREMENT SYSTEMS	DECEMBER 2025 DCP	$ 15,430.87
7000289	INTERNAL REVENUE SERVICE	12.31.2025 EE OASDI	$ 43,961.98
7000290	NORTHWEST LABORERS	NOVEMBER 2025	$ 17,648.00
7000291	NORTHWEST LABORERS	NOVEMBER 2025	$ 5,620.00
7000292	PITNEY BOWES	POSTAGE REFILL	$ 1,000.00
7000293	US BANK TREASURY DIVISION	MONTHLY SAFEKEEPING	$ 30.00
		SUBTOTAL EFTS:	**$ 84,242.91**

TOTAL REGULAR BILLS & EFTs:	**$ 145,231.70**
TOTAL BILL AMOUNT FOR MONTH:	**$ 1,115,619.00**
Minus 0014113 voided check account was closed	**$ 1,216.84**
Minus 0014123 voided check Duplicate	**$ 342.51**
TOTAL REGULAR BILLS & EFTs FOR APPROVAL:	**$ 1,114,059.65**