MINUTES
REGULAR BOARD MEETING – APRIL 16, 2026
BOARD OF DIRECTORS
YAKIMA-TIETON IRRIGATION DISTRICT

The Board meeting was called to order by President Smith at approximately at 12:00 p.m. Present were Directors Andy Judd, Jason Bolin, Chuck Turner, Secretary-Manager Travis Okelberry, Assistant Manager Brian Boyd, Project Coordinator Josh Akehurst, Administrative Assistant Laurie Beth Hood, Administrative Assistant Trainee Caroline Risley, Todd Hunziker of Jacobs, and Norman Semanko of Parsons Behle & Latimer. Brittany Hughes of Jacobs attended via zoom.

We had five visitors: father and son, both named Luis Vaca, Jim Bonser and Naomi Daniels, all of whom are YTID water users. Jason Halverson of Granite Construction Company also attended. Jim Bonser addressed the board in regard to annual assessments and costs involved with the Main Canal studies. The Vacas and Noami Daniels addressed the board regarding sharing a turnout with multiple property owners. They inquired as to what avenues are available to them should a homeowner not pay their bill, thereby preventing their water from being turned on. All issues were addressed and specific items to follow up on were assigned to staff.

A motion was made by Director Turner, seconded by Director Bolin and passed, to approve the following Consent Items:

a. Approve April 16, 2026 Board Meeting Agenda
b. Review/Approve March 12, 2026 Regular Board Meeting Minutes
c. Payroll for March 2026 - $144,148.49.

A motion was made by Director Judd seconded by Director Bolin and passed, to approve the regular bills for March 2026, in the amount of $710,277.32.

The manager gave a report on the budget. There are no major concerns, however, two items will be tracked by the Manager in the coming months: fuel costs and supplies-shop stock, as both line items are outpacing the initial budget set for the 2026 year. Manager also reported +$5 million in checking/savings. Will transfer $3 million to LGIP asap.

A motion was made by Director Turner, seconded by Director Bolin and passed, to approve the following Water Transfers:

SHARES TRANSFER	*EXISTING SHARES*	*TRANSFERRED SHARES*	*RESULTING SHARES*
FROM: 171327-31004 ROBERT D. HESTER	*10.0*	*-1.00*	*9.00*
TO: 171328-23421 JASON & CATHY STERBENZ	*1.00*	*+1.00*	*2.00*

Manager Okelberry gave the CLA report, as Nancy Twineham was unavailable:

a. CLA and Manager Okelberry are preparing for the 3-year audit. YTID audits are typically conducted on a semi-annual basis, however, YTID was able to move the most recent scheduled audit out another year.
b. Director Judd asked if their board meeting paychecks could be sent out electronically to save money on the number of physical checks being used.

Manager Okelberry gave the HR and Safety report, as Mandy Burkett was unavailable.

a. No candidates were selected after this most recent round of interviews for the Assistant Treasurer position. Therefore, it has been determined that CLA will continue to aid with auditing and reporting duties, while job duties for the Assistant Treasurer will be revised to find a candidate who will do general bookkeeping and daily accounting duties.

b. The new Quick-books program is being utilized for the April 15th payroll, bill.com is up and running and we have installed a high-speed multi-check reader for daily deposits.
c. The Manager reminded the Board that they received the Employee Manual for review.
d. The temporary office employee will be working here until May 30th, 2026.

O & M Projects report: Brian Boyd/Josh Akehurst:

a. The maintenance crew has been busy turning irrigation water on for our customers.
b. Assistant Manager Boyd informed Director Judd that there is not a policy in place for moving locations of spray fillers. Therefore, it has been determined that there will be no labor costs incurred for moving a previously installed spray filler, because upon the original installation, YTID only charged for parts.
c. There was a frost event the evening of April 15, with another frost event expected on April 16. During the first frost event the Tieton pump station went down, and the ditch rider and pump station employees were called out to rectify the problem.
d. After some discussion, a motion was made by Director Bolin, seconded by Director Turner, and passed, to send a cease-and-desist letter to D.T.G., informing them that all YTID water users must be served from a standard district turnout. Access from an emergency hydrant is not permitted. Local fire authority will install a Knox box asap. It was also discussed that they could not transfer YTID water outside district boundaries.
e. Assistant Manager Boyd informed the Board of property within the District that has had a turnout delivering 2 shares of water to a parcel that is mostly non-irrigable and does not hold shares. Brian will research said property to determine if it had ever held shares before, then will determine next steps.
f. Project Coordinator Akehurst informed the board that the electronic timecards are up and running.
g. Before Uribe Tree service begins work in May, the Manager will check on the spotted owl habitat in that area.
h. The crew installed a flow meter/ pressure transducer in the LID tank to determine the volume and pressure of the water being delivered to that area.
i. The Assistant Manager has received the new Ford Ranger work truck but has experienced licensing issues with the dealership.
j. The log boom needed to have secondary support installed as parts of it were getting scratched up.
k. RH2 has the design ready for the plug valve, however, their original supplier is no longer available, so they are currently searching for another supplier to make the valve.

The Manager report: Travis Okelberry

a. TWSA River ops: The reservoirs are 95% full, with precipitation remaining above average. Pro- rationing increased to 52% for junior rights and is at 100% for senior rights.
b. NWRA DC conference is scheduled for April 27-29 in 2026. The Manager is working on talking points for the conference. The Manager let the board know that YTID was denied funding through the One Big Beautiful Bill Act (OBBBA).
c. The Manager attended the DNR conference, "After the flames", in Ellensburg on April 6-8, 2026.
d. WA State Emergency Management Division: The federal emergency declaration for atmospheric river storms of December 2025 was approved. YTID may be able to obtain FEMA funding, however, in order to obtain said funding, the impacts to our system must be directly related to the atmospheric river storms in December 2026.
e. There was some discussion about possibly changing the annual process for water turn-ons. The change would be as follows: turn everyone's water on who has already paid their assessment, instead of requiring them to call the office to request water delivery. Customers would need to inform the office should they wish NOT to have their water turned on. The manager would like the discussion and decision made on this topic to happen sooner than later this year, so YTID water users can be fully informed of changes. This will give office staff time to make necessary changes to the annual assessment billings and the year-end fliers and how Storm is set up.
f. Main Canal replacement project update:
    a. USBR Technical service Center Trip report sit visit: the trip report will be used to inform funding decisions. The Manager included a response to this report in the agenda in order to clarify material omissions, inspection limitations and missing context to

ensure that documented risk, engineering analysis and congressional direction are accurately reflected.

b. EXM- Bureau of Reclamation is determining what sections will be included.
c. CDS – Congressional directed spending. The Manager included copies of YTID FY27 federal appropriations request summaries: to Congressman Newhouse, Senator Cantwell, Senator Murray.
d. FEMA – Working with WA State EMD on next steps.
e. Public outreach: Future outreach will continue when we have more information to share.

Jacobs Engineering Report: Todd Hunziker

a. Task Order 21 update: (Retreat Fire Response)-
    a. Milepost 9.1: After some investigation, it was discovered that there are no golden eagles in the area, so Todd noted that Global Rock Works should be able to proceed with work on the slope underneath the pipe bridge within the next few weeks. There is a limited window to do said work because the job should be finished before fire season begins. The Manager stated that YTID should inform the Bureau of Reclamation before work commences on this project as they requested.
    b. Emergency action plan: After the retreat fire, the next 3-5 years are considered the most vulnerable time for the canal. Brittany Huges of Jacobs has created an agenda that will be sent out to various contractors and arrange meetings with them; to determine how various contractors would proceed in the event of a canal failure or emergency. Jacobs will create an emergency contact list with phone numbers, suppliers and contractors to have on hand for the emergency action plan.
b. Task Order 1, Canal design 30% update:
    a. A hydraulic model update was given on the various canal replacement/upgrade options. Cost options were run with various sizes of box culvert and a 90" steel pipe liner that could be installed within the current canal. It was noted that the 90" steel liner will not reduce capacity of the water as originally thought. Plan A would have been to install box culvert, but since YTID may not receive adequate funding for the preferred canal replacement alternative, the District will need a Plan B, which could include installation of the steel pipe liner.
    b. The Bureau of Reclamation has been instructed to assist YTID in reducing the risk that a canal failure would have on the community. We will need to collaborate with the Bureau on any future designs/modifications on the canal.
    c. Peak flow options were discussed. The board agreed that 90% max capacity will remain in place for the time being.

Other items: The Renewal Energy Credits for 2025 will be significantly less than what we received in 2024. YTID generated more RECS in 2025 than in 2024, however, the credits are not worth as much.

Todd Hunziker and Brittany Hughes left the meeting at approximately 3:00 p.m.

At approximately 3:00 p.m., President Smith declared that the Board would go into Executive session in accordance with RCW 42.30.110 (i) and RCW 42.30.110 (iii), to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation, and legal risks of proposed actions or current practices, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The duration of this executive session would be approximately 15 minutes and would be concluded or extended, via public announcement, at 3:15 p.m. At approximately 3:15 p.m., the executive session was extended an additional 5 minutes. At approximately 3:20 p.m. the executive session ended.

A motion was made by Director Turner, seconded by Director Judd and passed, to send a letter to the Department of Ecology, in conjunction with the other Senior Districts.

It was the consensus of the Board that a Special Board meeting will be held on Thursday, April 23, 2026, to discuss Plan B options on the canal replacement/upgrades.

There being no further business, the meeting was adjourned at approximately 3:25 p.m. by President Smith.

RON SMITH, PRESIDENT

TRAVIS OKELBERRY, SECRETARY-MANAGER

YAKIMA-TIETON IRRIGATION DISTRICT
APRIL 2026

Vendor Check No. 4629-4681 , Payroll Check No. 4476-4499 & 4575-4597 & 4598-4627

PREVIOUSLY AUTHORIZED/ END OF MONTH BILLS

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT
4638	BUREAU OF RECLAMATION	STORAGE ASSESSMENT - 2ND HALF 2026	$ 163,371.91
4655	HLA ENGINEERING, INC	MAIN CANAL - ENGINEERING DESIGN	$ 11,210.08
4658	JACOBS ENGINERRING GROUP INC	(5) MAIN CANAL DESIGN - TO1, RETREAT FIRE MITIGATION - TO21	$ 552,994.54
4677	URIBE'S TREE SERVICE, LLC	(2) TREE REMOVAL	$ 64,964.38
4659	KELSEY GREEN COMMUNICATIONS	MEDIA OUTREACH - 2025 LEGISLATIVE UPDATE	$ 786.25
4671	RH2 ENGINEERING,INC	VALVE FOR COWICHE HYDRO	$ 4,435.77
4682	National Water Resources Association	DC Conference Registration (x3)	$ 2,325.00
		SUBTOTAL PREVIOUSLY AUTHORIZED/ END OF MONTH BILLS:	**$ 800,087.93**

REGULAR BILLS

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT
4629	YAKIMA COUNTY GIS	GIS SUBSCRIPTION	$ 100.00
4630	YAKIMA IMPLEMENT & IRRIGATION	REPAIR PARTS FOR SPRAY TRUCK	$ 13.81
4631	YAKIMA WASTE SYSTEMS,INC	GARBAGE SERVICE	$ 132.30
4632	ACE/ROY'S HARDWARE	WEED EATER FOR TRUCK, SHOP STOCK	$ 619.70
4633	AGRI-VALLEY	REWIRE MOTOR AT PUMP STATION	$ 676.25
4634	AKLAND PUMP & IRRIGATION	SHOP STOCK, SOLENOIDS, REAR BREAK TOOL FOR CALIPERS	$ 316.32
4635	AM BRANAM TOOLS, INC	TOOL KIT FOR TRUCKS, REAR BREAK TOOLS	$ 257.31
4636	AT&T MOBILITY	MODEM 04.20.26-05.19.26	$ 25.35
4637	BENTON RURAL ELECTRIC ASSN.	POWER HEADGATES	$ 142.44
4639	CARBONATED CARPET SOLUTIONS	CARPET CLEANING	$ 350.00
4640	CENTRAL CHAIN & TRANSMISSION	BEARING FOR PUMP STATION, BEARING FOR HYDRO	$ 151.78
4641	CENTRAL PRE-MIX CONCRETE	GRAVEL FOR ROAD WORK FOR VALVE REPAIR	$ 593.35
4642	Centurylink®	PHONES AT HEADGATE	$ 92.35
4643	Christensen, Inc	(4) FUEL	$ 10,986.84
4644	CINTAS CORPORATION #605	FACILITY SERVICES	$ 178.34
4645	COMPU-TECH, INC	MAR MONTHLY HOSTING FEE	$ 486.90
4646	CONTROL SYSTEMS NW, LLC	INSTALL FLOW TRANSDUCER	$ 6,147.99
4647	DAN KELLER	NWRA CONFERENCE	$ 4,110.71
4648	EDGE CONSTRUCTION SUPPLY	REPAIR ON ROTO HAMMER	$ 23.87
4649	Express Services, Inc.	TEMPORARY EMPLOYEE - Invoiced 4 weeks	$ 3,588.65
4650	FOOTHILLS IRRIGATION	BUSHINGS, SPRINKLER REPAIR, ADJUSTER TOOL	$ 129.06
4651	GUARDIAN SECUTIY SYSTEMS, INC.	ALARM MONITORING SYSTEM	$ 534.94
4652	H&N ELECTRIC timken motors services llc	ALIGN PUMPS (x3)	$ 2,164.00
4653	H.D. FOWLER COMPANY INC	(7) SHOP STOCK	$ 11,114.27
4654	HBQ, INC.	FILL (rock) FOR REPAIRS (x4)	$ 966.44
4656	HORIZON DISTRIBUTION, INC	SHOP SUPPLIES FOR REPAIRS & THREAD CUTTING PIPE	$ 391.03
4657	INLAND PIPE	(3) SHOP STOCK - REPAIR PARTS	$ 3,129.18
4660	LABORERS LOCAL #348	UNION DUES	$ 928.00
4661	MORTON'S SUPPLY, INC	(3) VALVES & SOLENOID FOR TIMERS	$ 1,119.90
4662	NAPA AUTO PARTS	BRAKE DISC & ROTORS	$ 256.02
4663	O'REILLY AUTO PARTS	(7) REPAIR PARTS, CARWASH & GLASS CLEANER	$ 627.03
4664	ONE CALL CONCEPTS, INC	APRIL 811 LOCATES	$ 208.28
4665	OXARC, INC	CYLINDER RENTAL	$ 93.19
4666	PACIFIC POWER	(5) POWER	$ 22,288.27
4667	PITNEY BOWES	COPIER LEASE	$ 390.83
4668	PRICE FORD	MASTER CYLINDER, BREAKS TRUCK #4 & #18	$ 564.15
4669	QUILL CORPORATION	(3) OFFICE SUPPLIES	$ 609.06
4670	Rainier Occupational Clinic	RANDOM DOT	$ 50.00
4672	RON SMITH	NWRA LEGISLATIVE CONFERENCE	$ 5,667.97
4673	STEINS HARDWARE	TRIMMER STRING, ADAPTER FOR REPAIR, BATTERIES	$ 154.80
4674	TACOMA SCREW PRODUCTS, INC	STORAGE BIN FOR TRUCK #18	$ 79.94
4675	TRI-STATE SUPPLY CO	GASKETS FOR PILOTS (x100)	$ 710.68
4676	U. S. CELLULAR	CELL PHONES & TABLETS	$ 1,271.28
4678	VERIZON	LID VPN	$ 301.10
4679	WHITE CAP L.P.	CUTTING BLADES	$ 116.10
4680	WHOLESALE NETWORK, LLC	MAY 2026 OFFICE INTERNET	$ 550.00
4681	WILBUR-ELLIS LLC	SPRAY FOR WEED CONTROL	$ 404.11
4683	Sanger Law	Legal & Consulting for Renewable Energy Coalition	$ 725.00
		SUBTOTAL REGULAR BILLS:	**$ 84,538.89**

ELECTRONIC FUND TRANSFERS (EFT)

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT
EFT	IRS	MARCH 31 FIT/SS/MED	$ 19,082.87
EFT	AFLAC	AFLAC INSURANCE	$ 552.06
EFT	WA DEPT RETIREMENT SYS	MARCH 31 PAYROLL PERS	$ 15,722.68

EFT	WA DEPT RETIREMENT SYS	FEB 02.28.26 PERS DEFERRED COMP AND ROTH	$	887.50
EFT	NORTHWEST LABORERS	UNION INSURANCE MARCH 2026	$	24,392.00
EFT	US BANK	BANK SERVICE CHARGES	$	28.00
EFT	IRS	APRIL 15 FIT/SS/MED	$	16,516.03
EFT	US BANK	BANK SERVICE CHARGES	$	1,087.32
EFT	WA DEPT RETIREMENT SYS	FEBRUARY 15 PERS DEFERRED COMP AND ROTH	$	887.50
EFT	WA CARES	Q1 2026 WA CARES	$	1,851.26
EFT	WA PFML	Q1 2026 WA PAID FAMILY MEDICAL LEAVE	$	4,498.15
EFT	LABOR & INDUSTRIES	Q1 2026 L&I TAX	$	12,124.89
		SUBTOTAL EFT:	**$**	**97,630.26**
		TOTAL REGULAR BILLS & EFTs:	**$**	**182,169.15**
		TOTAL BILL AMOUNT FOR MONTH:	**$**	**982,257.08**
		LESS: PREVIOUSLY AUTHORIZED SPECIAL BILLS	**$**	**800,087.93**
		TOTAL REGULAR BILLS & EFTs FOR APPROVAL:	**$**	**182,169.15**