MINUTES
REGULAR BOARD MEETING – MARCH 12, 2026
BOARD OF DIRECTORS
YAKIMA-TIETON IRRIGATION DISTRICT

The Board meeting was called to order by President Smith at approximately at 12:00 p.m. Present were Directors Andy Judd, Dan Keller, Secretary-Manager Travis Okelberry, Assistant Manager Brian Boyd, Office/HR/Safety Manager Mandy Burkett, Administrative Assistant Laurie Beth Hood and Todd Hunziker of Jacobs. Norman Semanko of Parsons Behle & Latimer, Brittany Hughes of Jacobs & Nancy Twineham of CLA all attended via zoom.

We had two visitors, Paul Hatfield, Senior project Manager for Flat Iron, who attended in person, and Candace Elder of Granite Construction, who attended the meeting via zoom.

A motion was made by Director Judd, seconded by Director Keller and passed, to approve the following Consent Items:

a. Approve March 12, 2026 Board Meeting Agenda
b. Review/Approve February 12, 2026 Regular Board Meeting Minutes
c. Review/Approve February 19, 2026 Special Board Meeting Minutes
d. Payroll for February 2026 - $120,808.31

A motion was made by Director Keller, seconded by Director Judd and passed, to approve the regular bills for February 2026, in the amount of $401,342.17. The Manager informed the Board that due to a processing error during software transition to BILL.com duplicate checks were issued.

A motion was made by Directo Judd, seconded by Director Keller and passed, to approve the special bill for access Limited Construction (ALC) for 2 debris barriers in the amount of $697,345.34. The Board authorized initial FSA with ALC in November 2025 for $700,000. Resolution 2025-20 (Nov. 2025) had authorized an additional $55,371.41 to provide a dedicated water truck and supplemental crew members required, to maintain drilling productivity for debris-fence foundations under adverse field conditions and overlapping contractor schedules.

The manager gave a report on the budget. Everything is tracking fine currently.

This past January Resolution 2026-2 was approved, to ratify the contract with Uribe Tree Service in the amount of $56,234.78 for additional hazard tree removal along the canal following the December 2025 storms. Since that time, other hazardous trees were identified that were missed and required removal. This addition work was authorized by the District Manager for $8,625.75. New hazard trees identified along lower access roads and landings are deemed emergent. Uribe has submitted a quote for this additional work totaling $73,400.25 for removal. A motion was made by Director Keller, seconded by Director Judd and passed, to ratify Uribe's Tree Service contract in the amount of $8,625.70 and authorize payment for the new contract for the additional tree removal at both the upper & lower canals in the amount of $73,400.25, pursuant to Emergency Resolution 2024-17.

A motion was made by Director Judd, seconded by Director Keller and passed, to approve ECY agreement for the WA. State Capital Grant ($8.5 million).

A motion was made by Director Judd, seconded by Director Keller and passed, to approve emergency repairs at MP 91 for Global Rock Works. The estimate given was in the amount of $412,325.00, plus an additional $138,000.00 for helicopter costs, for a total of $550,325.00. No start date has been set yet due to Golden Eagle nesting restrictions.

A motion was made by Director Judd, seconded by Director Keller and passed to approve to amend Jacobs Task Order 21, Amendment 1: to descope $137,000.00 from MP 3.8 pipe bridge bidding and construction work and reallocate those funds to the following items:

a. Task 1: allocate $36,000.00 towards work on the EAP Action Plan memo, in order to work up three different scenarios.
b. Task 2: allocate $100,000.00 towards Reclamation Emergency Action Planning as needed.

Nancy Twineham of CLA updated the Board on the following items:

a. Additional interviews are scheduled for the Assistant Treasurer position.
b. We are successfully transferring out of the AS 400 to Quick-books and Bill.com. Mandy Burkett already ran the first payroll using the new Quick-Books program.
c. There will be an audit this year covering the years from 2023-2025.
d. They are working on an internal way to process grant funds.
e. YTID has ordered a new multi-check reader desktop scanner.
f. The district is looking at hiring a temporary worker to assist with making payments.

The H/R and Safety report with Mandy Burkett:

a. H/R: The Assistant Treasurer position has been posted. There are five candidates and four a being interviewed.
b. The crew is almost up to date with all necessary certifications.

O & M Projects report: Brian Boyd/Josh Akehurst:

a. The maintenance crew has been replacing valves over the past month.
b. The hydros are currently being charged, and the canal will begin operations on March 13, 2026.
c. Many trees and rocks have been falling in and around the canal in recent weeks, therefore we will be more aggressive in patrolling the canal this water season.
d. Staff will implement a debris fence O & M plan.
e. Uribe Tree service has cut down a total of 73 trees this Spring.
f. The crew is installing a flow meter in the LID tank.
g. Josh stated that we should have a vendor by next week to order the plug valve, which will take four to six months to deliver to YTID.

The Manager report: Travis Okelberry

a. TWSA River ops: Rimrock capacity is currently at 88% and storage is at 127.5% of average as of March 9th, 2026. Proration to start at 44% and could be as low as 31% or as high as 68%.
b. The "minimum" billing was discussed at length to determine if this policy should only be for those who have water shares and are unable to hook up.
c. The Manager asked who will be attending the NWRA Federal Conference in WA DC, April 27-29. Ron Smith, Dan Keller and Travis Okelberry will be attending.
d. After the Flames – DNR Conference will be held in Ellensburg, April 6-8, 2026.
e. WA State Emergency Management Division (EMD) – Initial discussion with program team to discuss impacts for atmospheric river storms of December of 2026. Highlighted infrastructure impacted and requested inclusion in potential funding under federal consideration.
f. Main Canal replacement project update:
    a. Emergency determination: The local BOR team has been established. Currently there is no update, and we are awaiting the Technical Service Center report.
    b. Funding:
        i. EXM- Bureau of Reclamation is determining what sections will be included.
        ii. CDS – Congressional directed spending. The Manager included YTID FY27 federal appropriations request summaries: to Congressman Newhouse, Senator Cantwell, Senator Murray were included in the Board packet.
    c. Public outreach: There is a date set for March 19th with Cowiche Growers.

Jacobs Engineering Report: Todd Hunziker

a. Task Order 21 update: (Retreat Fire Response)- Work has begun on an O&M plan for debris fences.
b. Task Order 1, Canal design 30% update:
    a. The structural engineer provided by the BOR has stated that the square flume is in good condition.

b. Beginning hydraulic modeling possible new of 8' x 7' culvert.
c. Jacobs is currently looking at grant funding opportunities.

Todd Hunziker left the meeting at approximately 1:55 p.m.

At approximately 1:55 p.m., President Smith declared that the Board would go into Executive session in accordance with RCW 42.30.110 (i) and RCW 42.30.110 (iii), to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation, and legal risks of proposed actions or current practices, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The duration of this executive session would be approximately 30 minutes and would be concluded or extended, via public announcement, at 2:25 p.m. At approximately 2:25 p.m., the executive session was extended an additional 30 minutes. At approximately 3:06 p.m. the executive session ended.

There being no further business, the meeting was adjourned at approximately 3:06 p.m. by President Smith.

RON SMITH, PRESIDENT

TRAVIS OKELBERRY, SECRETARY-MANAGER

YAKIMA-TIETON IRRIGATIO+A1:D75N DISTRICT
MARCH 2026

Vendor Check No. 4475, 4525 - 4574, Payroll Check No. 4377-4474

PREVIOUSLY AUTHORIZED/ END OF MONTH BILLS

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT
4475	Corwin Ford Tri Cities	TRUCK PURCHASE	$ 43,508.24
4525	ACCESS LIMITED CONSTRUCTION	MAIN CANAL-RETREAT MITIGATION	$ 496,636.68
4535	CliftonLarsonAllen, LLP	DEC, JAN, FEB ACCOUNTING SERVICES	$ 23,293.20
4543	HLA ENGINEERING, INC	MAIN CANAL - ENG DESIGN	$ 3,533.50
		SUBTOTAL PREVIOUSLY AUTHORIZED/ END OF MONTH BILLS:	**$ 566,971.62**

REGULAR BILLS

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT
4526	ACE/ROY'S HARDWARE	FASTNERS, CHAINSAW CHAIN	$ 91.78
4527	Archon Systems Integration llc	NEW FLOW METER HEAD FOR COWICHE CREEK	$ 2,598.21
4528	AT&T MOBILITY	Headgates Cell Modem 3-20-26 to 04-19-26	$ 23.21
4529	BENTON RURAL ELECTRIC ASSN.	POWER - HEADGATES	$ 54.67
4530	BIG STATE INDUSTRIAL SUPPLY	SAFETY EQUIPMENT, SUPPLIES - vests, misc. annual stock	$ 953.89
4531	BURROWS TRACTOR	MOWER BELT, GLOVES FOR PUMP STATION	$ 42.09
4532	CHETU INC.	CONSULTANT FEES MARCH 2026	$ 5,184.00
4533	Christensen, Inc	FUEL	$ 6,907.64
4534	CINTAS CORPORATION #605	FACILITY SERVICES	$ 178.34
4536	COMPU-TECH, INC	IT SUPPORT - PAYROLL - Software transition support	$ 1,540.38
4537	EAGLE MACHINE	QUICK CHANGE ORIFICE PLATE HOLDERS FOR FROST TURNOUTS X2	$ 6,051.97
4538	EDGE CONSTRUCTION SUPPLY	NEW TEETH FOR SHOP THREADER	$ 450.26
4539	Express Services, Inc.	TEMP EMPLOYEE SERVICES	$ 826.88
4540	FAB TEK	SAND BLAST & POWERCOAT QUICK CHG ORIFICE HOLDERS	$ 211.38
4541	Fleetio	ANNUAL EQUIPMENT MAINT. TRACKING	$ 3,505.68
4542	H.D. FOWLER COMPANY INC	VALVES	$ 14,082.94
4544	HORIZON DISTRIBUTION, INC	MUCK BOOTS & BAILING WIRE	$ 236.96
4545	INLAND PIPE	VALVES FOR SHOP STOCK	$ 4,582.34
4547	LABORERS LOCAL #348	UNION DUES	$ 928.00
4548	MORTON'S SUPPLY, INC	TUBE FOR ARM ON LOG BOOM	$ 237.62
4549	NAPA AUTO PARTS	Trk #9 Brake Rotors Turned	$ 43.40
4550	O'REILLY AUTO PARTS	(6) ball hitch, brake lights, misc stock	$ 221.22
4551	ONE CALL CONCEPTS, INC	MARCH 811 LOCATES	$ 239.44
4552	OXARC, INC	CYLINDER RENTAL	$ 42.02
4553	PACIFIC POWER	POWER	$ 4,566.85
4554	PARSEC COMPUTER CORPORATION	MONTHLY IT SERVICES MARCH AND APRIL	$ 2,108.31
4555	Parsons Behle & Latimer	LEGAL	$ 3,298.81
4556	PLATT ELECTRIC	WIRE FOR CATHOTICS	$ 1,018.45
4557	PRICE FORD	PM PARTS FOR TRUCK #32	$ 357.88
4558	QUILL CORPORATION	OFFICE SUPPLIES	$ 924.86
4559	SIX ROBBLEES' INC	GLADHAND PACKING FOR DUMP & SERVICE TRUCK	$ 31.65
4560	STEINS HARDWARE	Tube cutter, CHARGING CABLE FOR IPAD	$ 53.55
4561	THE JANITOR'S CLOSET	FACILITIES SERVICES	$ 42.15
4562	U. S. CELLULAR	03.09.26-04.08.26 Emp cell phones, ipads	$ 307.80
4563	VEGA Americas Inc	LID TANK FLOW MONITOR - SCADA Flow Readings	$ 913.12
4564	VERIZON	LID VPN (March & April)	$ 409.38
4566	WEAVER DISTRIBUTING	WASHERS FOR SHOP STOCK	$ 23.33
4567	WHITE CAP L.P.	PATCHING MATERIAL FOR CANAL	$ 126.92
4568	WHOLESALE NETWORK, LLC	APRIL 2026 Office Internet	$ 550.00
4569	WILBUR-ELLIS LLC	SPRAY FOR WEED CONTROL	$ 411.00
4570	XEROX CORPORATION	PRINTING 02.21.26-03.30.26	$ 157.10
4571	YAKIMA CLEAN TEAM LLC	CLEANING SVCS - FEB 2026	$ 585.00
4572	YAKIMA COUNTY GIS	GIS SUBSCRIPTION	$ 100.00
4573	YAKIMA COUNTY SOLID WASTE DIV	CONSTRUCTION WASTE FROM PROJECTS	$ 983.90
4574	YAKIMA WASTE SYSTEMS,INC	GARBAGE SERVICES	$ 132.30
		SUBTOTAL REGULAR BILLS:	**$ 66,336.68**

ELECTRONIC FUND TRANSFERS (EFT)

CHECK NO.	VENDOR NAME	DESCRIPTION	AMOUNT
EFT	IRS	FEBRUARY 28 PAYROLL FIT/SS/MED	$ 13,726.53
EFT	AFLAC	AFLAC INSURANCE	$ 552.06
EFT	WA DEPT RETIREMENT SYS	FEBRUARY 28 PAYROLL PERS	$ 13,058.09
EFT	WA DEPT RETIREMENT SYS	FEB 02.28.26 PERS DEFERRED COMP AND ROTH	$ 887.50
EFT	NORTHWEST LABORERS	UNION INSURANCE	$ 24,392.00
EFT	US BANK	BANK SERVICE CHARGES	$ 28.00
EFT	IRS	MARCH 15 FIT/SS/MED	$ 14,723.36
EFT	US BANK	BANK SERVICE CHARGES	$ 69.81
EFT	WA DEPT RETIREMENT SYS	FEBRUARY 15 PERS DEFERRED COMP AND ROTH	$ 887.50

EFT	PITNEY BOWES	POSTAGE	$	564.03
EFT	US BANK	CREDIT CARD PAYMENT	$	8,080.14
		SUBTOTAL EFT:	$	76,969.02
		TOTAL REGULAR BILLS & EFTs:	$	143,305.70
		TOTAL BILL AMOUNT FOR MONTH:	$	710,277.32
		LESS: PREVIOUSLY AUTHORIZED SPECIAL BILLS	$	-
		TOTAL REGULAR BILLS & EFTs FOR APPROVAL:	$	710,277.32